

**GALVESTON BAY AREA CHAPTER  
ADVANCED TRAINING  
PRE-APPROVAL REQUEST**

All advanced training and volunteer service, unless executed through programs or projects pre-approved by the Chapter Board of Directors, must be submitted in writing to the Volunteer/Advanced Training Chairperson and receive approval before hours are accumulated. Programs and projects presented by Chapter sponsors and partners are automatically approved if they meet the criteria of the Galveston Bay Area Chapter.

Name: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_ Phone #: \_\_\_\_\_

Program Title: \_\_\_\_\_

Training Location: \_\_\_\_\_

Program Date: \_\_\_\_\_

Organization Name & Phone #: \_\_\_\_\_

Instructor Name & Title: \_\_\_\_\_

Program Summary: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Send Pre-Approval Request To:  
Texas Cooperative Extension  
5115 Highway 3  
Dickinson, TX 77539-6831  
Attn: GBAC-TMN

Date of Request: \_\_\_\_\_

or e-mail: Volunteer/Advanced Training Chairperson  
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Pre-Approved or Denied by:

\_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_ Date: \_\_\_\_\_

Reason for Denial: \_\_\_\_\_

\_\_\_\_\_  
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Volunteer/Advanced Training Chairperson's Notes